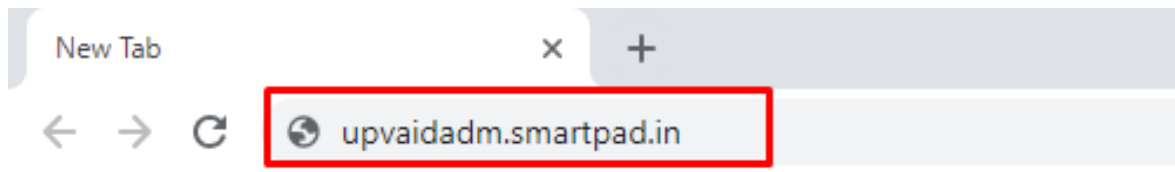


INSTRUCTION MANUAL

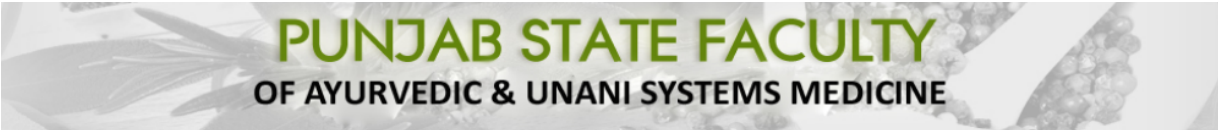
(ONLINE APPLICATION FOR ADMISSION IN UPVAID)

STEP-1: OPEN PORTAL ON GOOGLE CHROME/ MOZILLA FIREFOX

Application is required to open Upvaid Admission Portal by using following link:
<http://upvaidadm.smartpad.in>



STEP-2: CLICK ON “ONLINE APPLICATION” TAB IN MAIN MENU



**PUNJAB STATE FACULTY
OF AYURVEDIC & UNANI SYSTEMS MEDICINE**

[Home](#) [Instruction Manual](#) [Online Application](#) [Vacancy List](#) [News & Events](#) [Login](#)

New Candidate Registration Procedure

Step 1

Fill Online Application Form

Step 2

Login with Received Ref. No. and Password

Step 3

Upload Scanned Documents

Step 4

Pay Counseling Fee

Step 5

Select Choices

Step 6

Print Final Form

If you are facing any issue with portal then
Please send mail to
upvaidhelpline@gmail.com

Only Registered Candidates Sign In

Apply Online

Login

[Click here](#) if reference number and Password not received
on registered mobile number. (ਇਥੇ ਕਲਿਕ ਕਰੋ ਜੇਕਰ ਰਿਫਰੈਂਸ
ਨੰਬਰ ਅਤੇ ਪਾਸਵਰਡ ਰਜਿਸਟਰਡ ਮੋਬਾਈਲ ਨੰਬਰ 'ਤੇ ਨਹੀਂ ਮਿਲੇ.)

[Advertisement Punjabi](#) [Advertisement English](#)

STEP-3: FILL ONLINE FORM AS DIRECTED ON SCREEN.

Application shall assure his/her eligibility criteria as per the guidelines issued by PSFAUSM. After filling the form, check all declaration to accept the terms and conditions. And then click on “SUBMIT” button.



Personal Information

Name of Applicant: APPLICANT'S FULL NAME	ਅਰਜੀਦਾਤਾ ਦਾ ਨਾਮ	Father Name : FATHER NAME	ਪਿਤਾ ਦਾ ਨਾਮ
Mother Name : MOTHER NAME	ਮਾਤਾ ਦਾ ਨਾਮ	Gender: Male	ਲਿੰਗ
Email ID: EMAIL ID	ਈ ਮੇਲ ID	Mobile Number: Mobile Number	ਮੋਬਾਈਲ ਨੰਬਰ
Date of Birth : Day Month Year	ਜਨਮ ਮਿਤੀ	Aadhar Card Number: Aadhar Card Number	ਆਧਾਰ ਕਾਰਡ ਨੰਬਰ

ਕੀ ਤੁਸੀਂ ਰਿਜ਼ਰਵ ਸ਼੍ਰੇਣੀ ਦੇ ਹੋ?

Permanent Contact Information

Permanent Address: PERMANENT ADDRESS	ਪੱਕਾ ਪਤਾ	City: CITY	ਸ਼ਹਿਰ
State: --Select State--	ਰਾਜ	Pin Code: Enter Pin Code	ਪਿਨ ਕੋਡ

Correspondence Complete Contact Information

☒ Check here for the Same as Permanent Address

Correspondence Address: CORRESPONDENCE ADDRESS	ਪੱਤਰ ਵਿਹਾਰ ਪਤਾ	City: CITY	ਸ਼ਹਿਰ
State: --Select State--	ਰਾਜ	Pin Code: Enter Pin Code	ਪਿਨ ਕੋਡ

Qualification Detail

	Board/Uni. ਬੋਰਡ / ਯੂਨੀਵਰਸਿਟੀ	Roll No. ਰੋਲ ਨੰਬਰ	Subject ਵਿਸ਼ਾ	Passing Year ਪਾਸ ਸਾਲ	Obtained Marks ਪ੍ਰਾਪਤ ਅੰਕ	Total Marks ਕੁੱਲ ਅੰਕ
10th	BOARD/UNI.	ROLLNO.		Year	OBTAINED MARKS	TOTAL MARKS
10+2	BOARD/UNI.	ROLLNO.	SUBJECT	Year	Obtained Marks	Total Marks

	Obtained Marks ਪ੍ਰਾਪਤ ਅੰਕ	Total Marks ਕੁੱਲ ਅੰਕ
Biology ਜੀਵ ਵਿਗਿਆਨ	OBTAINED MARKS	TOTAL MARKS
Mathematics ਗਣਿਤ	OBTAINED MARKS	TOTAL MARKS
English ਅੰਗਰੇਜ਼ੀ	OBTAINED MARKS	TOTAL MARKS

Undertaking & Pledge by Candidate

☐

I hereby certify that the entires made by me in this form are correct to the best of my knowledge and I have not concealed any information in any manner

☐

I agree to observe and abide by all the rules and regulation of Punjab Govt. including those with regards to programme of studies syllabus scheme of examination rules and the hostel rules that may be laid from time by the Punjab Govt. Institution during the period of my studies and i will not associates myself with any activity prejudicial to the discipline of concern college .

☐

I fully understand that for any violation or infringement of these rules and regulation disciplinary action can be taken against me by the authorities .

☐

I certify that during discontinuation of my studies during the period from I was not involved in any offence or in any illegal activities & no case is pending against me n any court of law.


☐

I understand that if at any stage, if is found that in have provided any wrong information to seek admission to Ayurvedic Institution my admission will stand cancelled automatically & I will have to claim whatsoever on the seat or the dues paid to the institution.

Submit

STEP-4: LOGIN BY FILLING REFERENCE NUMBER AND PASSWORD.

AFTER FILLING THE REGISTRATION FORM REGISTERED APPLICANT MUST LOGIN BY ENTERING REFERENCE NO RECEIVED ON THE REGISTERED MOBILE NO AND THE FILL THE PASSWORD AND CLICK ON LOGIN .



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Login For Registered Applicant

Please enter unique Application Reference Number and Password received on your registered mobile number via SMS For Login. Please wait for upto 15 minutes(ਕਿਰਪਾ ਕਰਕੇ ਆਪਣੇ ਰਜਿਸਟਰਡ ਮੋਬਾਈਲ ਨੰਬਰ ਤੇ ਐਸਐਮਐਸ ਦੁਆਰਾ ਪ੍ਰਾਪਤ ਕੀਤੀ ਗਈ ਅਰਜ਼ੀ ਲਈ ਅਰਜ਼ੀ ਦਾ ਸੰਦਰਭ ਨੰਬਰ ਅਤੇ ਪਾਸਵਰਡ ਦਾਖਲ ਕਰੋ. ਕਿਰਪਾ ਕਰਕੇ 15 ਮਿੰਟ ਤਕ ਉਡੀਕ ਕਰੋ).

Reference No.

2340599356

Password

Login

[Click here](#) if reference number and Password not received on registered mobile number(ਇੱਥੇ ਕਲਿਕ ਕਰੋ ਜੇਕਰ ਰਿਫਰੈਂਸ ਨੰਬਰ ਅਤੇ ਪਾਸਵਰਡ ਰਜਿਸਟਰਡ ਮੋਬਾਈਲ ਨੰਬਰ 'ਤੇ ਨਹੀਂ ਮਿਲੇ.).



STEP-5: UPLOAD SCANNED DOCUMENTS

AFTER LOGIN THE APPLICANT HAS TO UPLOAD ALL THE SCANNED DOCUMENTS ON THIS PAGE.

Process	Detail Of Student	
Change Password	Applicant Name: RAJINDER KAUR	Father Name: HARBANS SINGH S
Edit Application	Mobile: 1234556789	Registration No: 483391
Upload Documents	Email: RAJINDERSAINI809@GMAIL.COM	
Fees Pay	Upload Your Scanned Documents	
Select Choice	(ALL other documents MUST be in a JPG/PNG/PDF format only)	
Print Application		
	10th Marksheet(Matriculation) 10ਵੀਂ ਸੁਲਕ (ਮੈਟਰਿਕੂਲੇਸ਼ਨ)	Uploaded Successfully.... Delete
	12th Marksheet(Intermediate) 12ਵੀਂ ਸੀਟ ਪੱਤਰ (ਇੰਟਰਮੀਟ)	Uploaded Successfully.... Delete
	School Leaving Cum Character Certificate ਸਕੂਲ ਛੱਡਣ ਵਾਲਾ ਅੰਖਰ ਸਰਟੀਫਿਕੇਟ Regular Students shall upload 'School Leaving Cum Character Certificate' issued by School Principal only and non-regular students shall upload 'Character Certificate' issued by Gram Sarpanch/ Ward Member/ Gazetted Officer.	Uploaded Successfully.... Delete
	Domicile/Residence Proof/Aadhar Card	Uploaded Successfully.... Delete

STEP-6: ONLINE PAYMENT

AFTER UPLOADING THE SCANNED DOCUMENTS APPLICANT HAS TO MAKE PAYMENT ONLINE.

Photo ਫੋਟੋ Allowed Size(500px*500px) Allowed Format(JPG/PNG)only Click Here For Example of Photo	Uploaded Successfully....	Delete
Signature ਦਸਤਖਤ Allowed Size(500px*200px) Click Here For Example File	Uploaded Successfully....	Delete
Others ਹੋਰ	<input type="button" value="Choose File"/> No file chosen	Upload

☐

I certify that all information is correct to the best of my knowledge.

Please verify all documents for proceeding or payment

Process To Online Payment

STEP-7: SELECT CHOICES

APPLICANT WILL GET AN OPTION TO SELECT COLLEGE NAME AND QUOTA AFTER SUCCESSFULLY MAKING THE PAYMENT ONLINE.

Process

Edit Application

Upload Docs / Payment

Change Password

Bank Details

Print Application

Select Choice

Choice Form

Select College :

NewCollege' ▾















Select Category :

General ▾

Select Sub Category :

NewSubCat' ▾

Save

CollegeName	Quota	SubCategory		
College231	NewQuota23	New SubCategory	Delete	 
College231	OBC	New SubCategory	Delete	 
NewCollege11	OBC	New SubCategory	Delete	 
NewCollege35	General	New SubCategory	Delete	 
NewCollege15	OBC	NewSubCategory15	Delete	 
NewCollege11	SC	New SubCategory	Delete	 
NewCollege11	OBC	New SubCategory	Delete	 

STEP-8: CHOICE LOCK WILL BE AVAILABLE FROM 1ST SEPTEMBER 2020 ONWARDS. IN CASE CHOICE FORM IS NOT LOCKED THEN IT WILL BE LOCKED AUTOMATICALLY ON THE DAY OF MERIT.

STEP-9: AFTER CHOICES HAVE BEEN LOCKED PRINT FORM WILL BE GENERATED.

STEP-10: AFTER COMPLETING ALL THESE STEPS APPLICANT HAS TO REPORT TO COLLEGE AND HAS TO DEPOSIT FEES.

**STEP-11: THEN COLLEGE WILL GIVE ACKNOWLEDMENT SLIP OF FEES PAID
BY APPLICANT AND DOCUMENTS SUBMITTED TO THE COLLEGE.**